

Leeds Chargers Minor Hockey Association

LMHA Executive Meeting Minutes

May 27, 2024 @ 7:30 p.m. – Rideau District High School-Library

POSITION	NAME	POSITION	NAME
President	Mark Trachy	Vice President	Jason Peterson
Secretary	Danielle Bresee (R)	Registrar	Kate Green
Treasurer	Ashleigh Trickey	Ice Coordinator	Erika David
Rules & Discipline	Brandice Hartin	Risk & Safety	Trisha McBride
Website / Comms	Mike Lynn (R)	Tournament Coordinator	
Equipment Coordinator	Amy Holder	Coach Mentor / Player Development	Bob Seed
Referee in Chief	Scott Halliday (R)	U7 Convenor	Alyssa Hudson (R)
U9 Convenor	Geoff McKenna	U11 & U13 Convenor	Vacant
U15 & U18 Convenor	Vacant	Fundraising Coordinator	Stacey Hartley
Past President	Matt Smith		

MEMBERS PRESENT: Indicated in bold above.

CALL TO ORDER

M. Trachy called the meeting to order at:7:36pm

APPROVAL OF MINUTES

MOVED BY : Asheigh Trickey

SECONDED BY:Mike Lynn

CARRIED

Financial Statement Review

-As attached

-D1 asked why we have the amount in the bank account and suggested holding a lower balance. It was noted other associations also have a large sum so nothing seemed out of the ordinary. D1 to discuss with all associations. Amount to be reviewed and plan put in place to diligently utilize the funds while maintaining sustainability for the future of LMHA.

- Budgets from associations are required to be sent to D1 every year

-Discussion led to talks of non profit and incorporating LMHA. Mark Trachy following up on the incorporation

Accept Financials - Motion-Scott Halladay

Seconded- Alyssa Hudson

District 1 Updates

-D1 AGM was held. Changes to their constitution were adopted.

-All but one member kept their seats at D1

-Matt Smith is the new First Vice for District 1 (Jymi Livesey former)

-HEO is meeting tonight to discuss pathways U13/U15 and it will be released soon

-U9 at each association will have the option of full ice after Jan 15

-District 4 is hosting a U22 team in Kemptville this year. They are accepting players if anyone is interested.

D1 shared the info of the following for games per level this year:

-U9-20 games

-U11 22 games

13 24 games

U15 24 games

U18 28 games

- Heo fees have increased slightly (just under \$5 per rostered)
- Greg Williams will be reaching out about coach/ team evaluations as requested by HEO

REPORTS

President –

1. A lot of time has been invested trying to learn the process of LMHA President. Nothing was provided to me to help with the process.

2. Asked Danielle to create Job folders with all pertinent information per role. This is be more than just the Job action sheet, it's to give all resources we need to be available to each role without looking for it.

3. (Thanks to Mike Lynn) I now Have access to FB, Instagram, Play Pay, BMO, Teamsnap, Teamsnap tournaments, HCR (as of this morning).

4. Helped Ashleigh track and receive some outstanding registration fees. Currently

we have \$100 late fee outstanding, half a registration fee, and 2

import players that did not pay in full (we will not likely receive payment from them now)

5. Worked on outstanding sponsor fees. – Everything resolved and one payment is expected soon, all others completed.

6. Received Jersey/ clothing info and forward it on to Amy Holder.

7. Athen U7 has agreed to 2 ice times per week sponsorship again this season. We need to write the council a formal thank you and think of a creative way to show how thankful we are.

8. Westport council has not voted as of yet for the sponsored ice for U7 but we feel confident (will know second week of June)

9. Chaired the registration committee, requested everyone be a member so all new and old can see the costs associated with minor hockey and had everyone involved in the recommendations. Info to be provided in the committee report.

10. Met with Michael Sawicz from Spordle (HCR 3.0 platform) via Ashleigh Tricky – the platform seems very useful and minimal fees are associated with it.

11. Been in contact with SFMHA and BMHA it is important to build a healthy relationship with these two local associations.

12. Spoke with Kudrinko's about sponsoring U7. More Discussions required.

13. Mcbride Electric contacted about sponsoring U7 as well – need to have meeting with them.

14. Had a brief 2 on 1 with some of our exec members to help understand how everyone feels about the current, any suggestions or info they need and how They can best contribute to LMHA. Remaining exec will happen but timing is an issue.

16. Athens ice price stayed the same, Westport increased slightly.

17. Live Barn still being discussed at Westport and should know by second week of June, no update from Athens.

Vice President –

-N/A

Secretary –

-The following concerns were voiced at our AGM meeting:

-Parents have concerns about Goalie development being added to the teamsnap schedule for reminders. Suggested the managers to add to their teamsnap

-Parents are requesting that they are to receive a reminder as to when the next meetings are happening, instead of having to check the website. Resolution meeting to be scheduled consistent and an email with the link to the meeting will be sent. That way if the time or place changes everyone references the info from the same location.

-If anyone has any action items to be added to the meeting agenda please send them to me by email.

Treasurer-

-For registration this year it is stressed that we use the same format for all registrations this season.

Example: To be included with payment name of parent, child name, team/division etc..

Registrar-

-We now have access to HCR which includes a manual online registration system that seems user friendly. We need to make decisions on refund policy and registration fees that will need to be added to the site for this season's registrations. We are going to use previous policies that we have already established.

Equipment Director –

-Visited the storage unit and it is in need of organization and airing out. It would be helpful to have a better layout for organization. We still need to reach out to the one family with an outstanding jersey return. It was noticed that a few sets of jerseys are still in good condition but not in use. Suggested to replace some of the goalie jerseys as they are in rough condition. It's suggested an order would be required sooner than later, as it takes a couple of months to receive stock. Getting prices from multiple locations for review.

-Socks will need to be purchased, sizing samples are being sent for this. We need numbers for try out jerseys to also get purchased.

Rules & Discipline –

- In the process of reviewing the policies and am looking to confirm that they are all in alignment with other associations including HEO and Hockey Canada.

Risk & Safety –

-In the process of familiarizing myself with the job and criteria.

Referee in Chief –

-Waiting to see when the referee clinic will be scheduled. Referee fees have increased for the upcoming season.

Ice Allocator –

- Trying out a two week rotation schedule for this upcoming season. The idea is to have more games placed together to monopolize the referee's time and save on traveling. This will also help the canteens out as well.

-Looking at the switch for when U9 goes into full ice. Would be in our best interest to secure the ice time in advance.

-Two ice times per team each week is the ideal schedule with away games being factored in as well, trying to offer consistent ice times for teams but likely will have a rotation schedule.

-Trying to find a balance between both rinks for scheduling purposes to achieve a 50/50 split.

Website Director –

-Spending a lot of time helping new members gain access to their new gmail accounts for the role they are in.

-We are learning the new HCR program and trying to see what all we would like to use it for for this upcoming season. They don't currently offer an App like teamsnap but they have informed us that they will have one available by the end of the year.

-We will need to discuss before December if we are going to continue to use TeamSnap in the future. It is beneficial to use Spordle to receive payments for registration, tournaments etc but we are not familiar with how user friendly the app will be for team communication.

-Suggested to have a test team try out the new Spordle for their team management.

-HEO Fees and Hockey Canada is included in HCR but D1 will be billed out separately - TBD

Tournament Director –

-This year District 1 would like to meet with all association Presidents to determine tournament dates to try and avoid any conflicts. This will be set up fairly soon.

Fundraising Director-

-I am working while I'm in Italy. I reached out to Gongshow about toques. They have sent samples should we want to order some . They are 16/ toque.

-It is encouraged that executive members join the fundraising committee.

Coach Mentor / Player Development –

-Familiarizing myself with the position, looking to form a committee for coaching selection and development.

U7 Convenor –

-Athens is good for the donation of ice for our U7 program at two ice times per week.

TimBits jerseys will be ordered in June and we able to have the Leeds Chargers Logo added to them.

U9 Convenor –

-N/A

U11/U13 Convenor –

-N/A



U15/U18 Convenor –

-N/A

Committee Report

- Chair- Mark Trachy, Members - Jason Peterson, Danielle Bresse, Kate Green, Ashleigh Trickey, Brandice Hartin, Alyssa Hudson, Stacey Hartley. Remote – Erika David, Amy Holder
- Info attached.

Motion to approve target of opening registration as of June 1, 2024:

Amy Holder Seconded by Ashleigh Trickey
Passed

Motion to approve Late fees as of Aug1, 2024 :

Geoff McKenna Seconded by Ashleigh Trickey
Passed

Motion for \$100 fee for U7

Alyssa Hudson Seconded by Erika David
Passed

Increase fees for rep level Divisions - amount to be determined at later date:

Geoff McKenna
Seconded by Scott Halladay
Passed

Motion not to include the recommended 5 level sessions prior to the first game. Timing will not permit

Brandice Hartin seconded by Scott Halladay
Passed

Motion to approve 20 guaranteed regular season practices:

By Amy Holder Seconded by Erika David
Passed

Motion to have conditioning/preskates included in registration fees:

Mike Lynn
Erika David
Passed

Motion to have separate goalie evaluation similar to last season for tryouts:

Geoff McKenna seconded by Scott Halladay
Passed

Motion to approve the purchase of one pair of sublimated socks per u9-u18 player utilizing revenue from 2023/2024 tournaments.

Brandice Hartin seconded by Bob Seed
Passed

Motion for no cash acceptance for registration.

Ashleigh Trickey seconded by Scott Halladay
Passed

Old Business from Previous Minutes

- Banquet Update, U7 Group/ U9-U18 (Mark Trachy) - Ran great, need to continue to add and improve to benefit the members.
- AGM Update (Mark Trachy) - Large group attended.
- Development review follow up – transfer to Bob Seed (Amy Holder) - Amy to connect

- Coach review follow up – transfer to Bob Seed (Amy Holder) - Amy to connect
- Medals/ Trophy and other items – inventory required and stored. (Mark Trachy) - ongoing
- Jersey Return follow up – transfer of responsibility to Amy Holder (Amy Holder) - ongoing

NEW BUSINESS/ROUNDTABLE DISCUSSION

1. Audit to be performed - Suggested Ready for tax and a couple other places - Ongoing
2. Athens has asked us to submit a “wish list” of ice to present to the council. They may be able to re-arrange schedules to help minor hockey. Erika is working on this
3. Been contacted about coaching by a non parent – responded letting them know coach application requests will be soon and can notify them to apply at that time. Need to have this ready soon.
4. Reached out to D1 about pathways - pre-skates and development. We can offer 3 vs 4 pre-skates as it is a “recommendation”. The development sessions 5 house and 8 competitive timing isn’t feasible, it was told that we must complete some development sessions but it can be incorporated in the first few practices to meet some of the “recommended amount” of development. Tryouts / Player declaration /First game isn’t enough time to provide 5 or 8 at the levels and the amount was not included in the budget. Motion above not to include was passed.
5. Discussing U9 team declarations with Scott Evans, it will be addressed and at later date. I asked if we could use our best judgment to declare 2 – T3 teams if we feel it’s required.
6. Discussed with Rose (d1 chair) if we can roster more than 13 per team at U9 if required. We may have too many players for 3 teams and not enough for 4. To be discussed at a later date.

Round Table/ Announcements

- plan to start a policy review committee asap.

-When is the deadline for coaching applications, we need to start a committee for coaching selection. - No deadline defined but need to proceed soon.

- Link to Coaching applications should be on the website to simplify applying.

-It is suggested coaches need to sign a code of conduct.

- Asked if there is a scoring template for coach interviews. To be discussed at committee meeting.

-Improve communication to all members of the association, we need to have new ways to advertise upcoming events.

-Plan the Year end banquet well in advance - ongoing discussion/ planning

Queries from the Membership

-N/A

Next scheduled Meeting- Tentative June 24, 2024. Cross Roads Community Centre (date to be reviewed)

ADJOURNMENT

MOVED BY:Erika David

Seconded by: Amy Holder

CARRIED BY:

