

Leeds Chargers Minor Hockey Association

Executive Meeting

Thursday October 2 , 2025 @ 7:30 p.m. – Country Roads Community Health Centre

POSITION	NAME	POSITION	NAME
President	Mark Trachy	Vice President	Jason Peterson (R)
Secretary	Danielle Bresee	Registrar	Kate Green
Treasurer	Ashleigh Trickey (R)	Ice Coordinator	Erika David (R)
Rules & Discipline Risk & Safety	Brandice Hartin ® Virtual	Referee in Chief	Scott Halliday (R)
Website / Comms	Mike Lynn (R) Virtual	Tournament Coordinator	N/A
Equipment Coordinator	Amy Holder (R)	Coach Mentor / Player Development	Bob Seed (R)
U7 Convenor	Alyssa Hudson (R)	U9 Convenor	Geoff McKenna
U11 & U13 Convenor	N/A	U15 & U18 Convenor	Bailey Wykes (R)

Past President	N/A	Fundraising Coordinator	Stacey Hartley (R)
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MEMBERS PRESENT: Indicated in bold above.

Review of Old Minutes

Motioned by: Alyssa Hudson

Seconded by: Kate Green

Passed

Mark Trachy started the meeting at 7:36pm.

D1 Update

Aug 26 Meeting key points

-If team travel to the USA they must have additional insurance coverage. Hockey Canada insurance covers after primary insurance. Also must have Travel Permit

Sept 23 Meeting key points

- Video review changed to 1 min before and 1 min after video must be included
- Ref Payroll change in fee – approx. \$2 per
- Rosters due Oct 6
- Final rosters including coaches Nov 30

- VSC “pending” must have uploaded proof of application received.
- Kings U18 AA folded – no coach, does have a trickling effect on associations.
- I brought up our U18 group has a waitlist, we will work with other associations if any of our members return from rep tryouts to have them play somewhere.

Next meeting Oct 28, 2025

UCMHL Update:

- Need U11 Convenor
- U18 playoff – no change from last year as of yet.

Next meeting Oct 28, 2025

HEO Memos:

N/A

President Update:

1. Sponsor Banners are hung, and Mike Lynn has the info to update sponsorship on website.
2. Both practice and game jerseys are in. Lots of compliments on the practice jerseys

3. U15 Rep sign up was a success, team is made, and we have 3 (maybe 4) imports. Anyone who registered for u15B house and did not attend the rep tryout will be refunded.
4. Bob coordinated goalie evaluations, it was a success, I shared the notes from the evaluations with each Goalie's parent after they finished their tryouts.
5. Westport council sent an email confirming ice sponsor for U7
6. U15c request presented at UCMHL - Request approved by UCMHL. Therefore we are hosting the U15 Rep B and U15 C house team this year. Emailed HEO to cancel the sanction for the U15 B house tournament.
7. Pre-skate and tryout volunteering went well, we a couple of missed shifts. Just be aware if you volunteer the expectation is you will be there, when missed it creates a little avoidable panic. Thanks to Bailey for coordinating all of this.
8. Tentative discussions made and a U7 meeting to be coordinated with the Lead person(s) from Athens and Westport to review who are in the key roles, how to improve/ implement the season. How to make both Westport and Athens more similar for transition to U9.

Vice President Report

N/A

Secretary

Evaluation forms for Skaters and Goalies were updated and sent out. Working on the Manager's packages to send out to all new and returning managers.

-Player declaration, is it up to date?

Treasurer

-N/A

Registrar

-Everybody has been mostly rostered, waiting on some declarations and VSC to be completed.

Ice Allocator

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Referee in Chief

N/A

Risk & Safety / Rules & Discipline

N/A

Equipment Director

-Currently have all the jerseys ready for distribution, we will need to locate the goalie sticks from the U9 teams from last year.

-All the medical bags are expired. It is cheaper to purchase a new bag entirely rather than refilling the current bags.

-Any parent that uses a name bar will be responsible for the quality of the jersey when it is removed and returned.

-We have received approval to put a bin in the Athens arena for the training equipment.

-Managers will be responsible for jersey deposits and jersey assignments.

Website Coordinator

-Incorporation

I had a good meeting with the lawyer, Craig Halpenny, from Barker Willson (President of HEO) regarding incorporation. He confirmed that the biggest reason we want to be incorporated is to protect ourselves from a liability perspective. He said we should be able to use the North Leeds Corporation for Leeds Minor Hockey. There's a number of steps to complete to get us there that will take some time like ordering all of the original incorporating documents, setting up a new bank account, submitting reports to CRA, putting together by-laws and a package to be voted on by our members at the next AGM. The goal will be to have everything ready to go by this winter and he'll be helping us with each step.

-The tournaments have been added to TeamSnap tournaments and can now be found through the website. Here are a few notes/questions on tournaments:

- The prices are set the same as last year. If that's not right, I can adjust the prices.
- We're only accepting credit card payments this year and teams need to pay at sign up. I've turned off the pay later option.
- All tournaments for U11 and up are set for 6 teams.
- U7 and U9 are set for 8 teams and are half ice.
- I've left all tournaments with one extra spot for Leeds teams. We did this before so the tournaments don't fill up with visiting teams before our teams register. Once our teams register I will have to go in and add the extra spot back for each tournament so we can fill the tournaments.
- We do have discount codes for our teams so they don't have to pay the full amount. I'm assuming we'll vote on this at our meeting?
- I added a Junior and Senior tournament for the U7 Fun Days.

-TeamSnap

Not much has happened with TeamSnap since our last meeting. Some of our tryouts have concluded, so I will need to be sent rosters including coaches and managers so they can be set up in TeamSnap. I'll be working with Erika to add practice schedules into TeamSnap. Games will be added by me when they are posted by the UCMHL. As always, coaches/managers shouldn't be adding practices or games into TeamSnap, unless it's for exhibition games or tournaments. Or extra practice ice they've arranged after the practice schedule Erika makes has been posted.

Fundraising Director

-I have secured the Montreal tickets,

-I have ordered 1800 raffle tickets, they arrived Sept 10.

-Hockey Life has issued the player passes, these will be handed out to each team manager to hand out. These offer discounts to players when purchasing items through their store.

-A spreadsheet will be created to track each team's ticket bundle for tracking purposes. We have to be accountable for all of these tickets as it is part of our lottery license.

Tournaments Coordinator

-NO UPDATE

-Medals to be ordered

-Teamsnap and website to be updated

-Someone to run it is required

-Sponsors for drinks and other required items.

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Player Development

-Tryouts and conditioning went really well, as well as the goalie evaluations. Tryouts went well and smoothly. The coaches who volunteered were very helpful and very much appreciated.

-Player development will be sorted out in the near future after the game schedule is finalized, we will be able to get that set up.

U7 Convenor

-We have 34 kids in Westport and 35 in Athens. We have gotten a lot of families sorted out with their registrations. Third year U7 teams will be combined and have alternating practices in Athens and Westport.

U9 Convenor

-We need a recruitment of goalies in the U9 division. We need to come up with a plan to encourage the goalie position at all three levels.

U11/U13 Convenor

N/A

U15/U18 Convenor

-We have declared a rep team at this level, we received a couple of imports from Perth, Smiths and Kemptville for the Rep B house.

Old Business

Add old business from the Agenda

New Business

-Coaches and Managers meeting. Do we want to try to add this meeting with the U7 meeting that is taking place next Tuesday October 7th tentatively at 8pm. Mike to send email asap.

-Motion to reimburse Seth Lamings registration fees for this season.

Motioned by: Alyssa Hudson

Seconded by: Bailey Wykes

Passed.

-U13 goalies, We may need to move up a U11 goalie up if required.

-U18 has a very large group of players again this year, we have discussed some ideas on how to move forward with how many players may need to sit each game.

-3rd Year U18 jerseys will be gifted to them at the end of season again this year.

-Bob to coordinate a meeting to figure out a way to encourage more goalies.

-Coaches and credentials spreadsheet has been populated and will need to be updated. All coaches need to be in good standing and have all of their credentials up to date.

-Website domain was updated and it cost \$840.00

-We will be reimbursing tryout fees for any players that registered for tryouts by mistake and did not try out.

-Steacy needs approval to be reimbursed for the early registration gift card and raffle ticket purchases.

-There is a reimbursement for coaches and these will not be reimbursed until February.

-Invoice for the Goalie evaluators has been received. As well as the cost of Banners from howling design for our sponsors.

-There is a photo day arranged for October 11, 2025. There will be a second sessioned registered at a later date.

-The Cove is interested in hosting hockey teams for their celebrations and tournament dinners.

-Motion to offer no fees to the home teams for this season.

Motioned by: Kate Green

Seconded by: Erika David

Passed.

Next meeting October 27, 2025.

Adjournment

Motion to adjourn the meeting

Motioned by: Mike Lynn

Seconded by: Brandice Hartin

Passed.